

## **FORMAT FOR SIX MONTHLY PLACEMENT ASSISTANCE REPORT TO BE SUBMITTED BY THE INSTITUTE**

Report as on \_\_\_\_\_ For the Training Year 2015-16/ 2016-17

Course No	Course Name	Duration : From - To	Total attended

### **Placement Assistance Details**

S. No.	Pers No.	Rank	Name	Choice of Resettlement Emp (Job)/ Self Emp/ Others	Job Offered	Sponsored to – Name of Company/ Organisation	Current Status incl date
1							
2							
2							
3							
5							
6							
7							
& so on							

1. The Placement Assistance Report is required to be sent to Director (Training), DGR on 1<sup>st</sup> January and 1<sup>st</sup> July every year. The names of placed individuals will be highlighted will be added to the next report along with details of previous reports in the year.
2. The Placement Assistance is to be provided for a period of two years from the date of completion of the Course.