

PROACTIVE DISCLOSURES DIRECTORATE GENERAL RESETTLEMENT

Information under section 4(1)(b) of the RTI Act, 2005

Information under section 4(2) of the RTI Act, 2005

Information under section 4(1)(b) of the RTI Act, 2005		
1.	Section 4 (1)(b) (i)	the particulars of its organization, functions and duties.
2.	Section 4 (1)(b) (ii)	the powers and duties of its officers and employees.
3.	Section 4 (1)(b) (iii)	the procedure followed in the decision making process, including channels of supervision and accountability.
4.	Section 4 (1)(b) (iv)	norms set by it for the discharge of its functions.
5.	Section 4 (1)(b) (v)	rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions
6.	Section 4 (1)(b) (vi)	a statement of the categories of documents that are held by it or under its control
7.	Section 4 (1)(b) (vii)	particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof
8.	Section 4 (1)(b) (viii)	a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees 2 and other bodies are open to the public, or the minutes of such meetings are accessible for public
9.	Section 4 (1)(b) (ix)	directory of its officers and employees
10.	Section 4 (1)(b) (x)	monthly remuneration received by each of its officers and employees,
11.	Section 4 (1)(b) (xi)	budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made
12.	Section 4 (1)(b) (xii)	the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes
13.	Section 4 (1)(b) (xiii)	particulars of recipients of concessions, permits or authorizations granted by it
14.	Section 4 (1)(b) (xiv)	details in respect of the information, available to or held by it, reduced in an electronic form
15.	Section 4 (1)(b) (xv)	the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Section 4 (1)(b) (i) The particulars of its organization, functions and duties.

The Directorate General Resettlement (DGR), is an Inter Services Organization, is an attached Office of the Department of Ex-Servicemen Welfare, Ministry of Defence. In order to maintain a youthful profile of the Armed Forces, approximately 60,000 service personnel are retired/released every year at a comparatively young age who are highly trained, skilled, motivated and disciplined. Majority of the service personnel at the time of retirement are at an age where they have numerous unfinished domestic responsibilities, which necessitate their taking up second occupation. The role of DGR is to empower retiring/retired service personnel with additional skills through training courses and also assist them in choosing second career through employment/Self-employment.

Duties of DGR:

- Organize resettlement training in government/semi-Government/private Institutes for retiring/retired service personnel.
- Implement policies/schemes of the department for employment/self employment as second career.
- Liaise with Corporate/Private Sector to seek greater employment opportunities for ESM
- Act as the interface between retired service personnel, dependents and the outside environment for resettlement/second career.

Section 4 (1)(b) (ii) the powers and duties of its officers and employees.

Work of DGR is distributed among various Directorates each headed by a principal Director/Director. The duties/major item of works of the Directorates are as under :-

Sr. No.	Directorate	Officer	Duties
1.	Employment	Principal Director	Head of the Dte. He is overall responsible for smooth functioning of this Dte.
		Jt. Director	Empanelment of ESM (O) operated Private security agencies as per policy laid down in DGR guidelines formulate policy matters pertaining to operation of Security Agencies. Promulgation of wage structure applicable to Security agency from time to time in accordance with the wage structure promulgated by M/o of Labour & Employment collation of demands from central PSU, corporate Houses, Business, Industry, Educational Institution etc regarding security cover. Collation of reports and returns submitted by DGR sponsored Security agencies. Interaction and liaison with various CPSUs, Security Agencies and authorities such as ESI, Labour Commissioner, PF Commissioner etc for effective implementation of Security Agency Scheme. Revision and updating of guidelines for DGR sponsored Security Agency Scheme. Issue show cause notice to Security agencies for violating of DGR guideline . Registration and sponsoring of Class I Gazetted Defence Service Officers who qualify as Ex-servicemen. Updation of data in respect of officers registered for employment assistance. Dissemination of information/answering query of ESM on various policy matters and their applicability, including relaxation in age, qualification for employment and also attend query on status of ESM.

Sr. No.	Directorate	Officer	Duties
2.	Self Employment	Director	All function and duties of Director Self Employment oversee all Self Employment ventures for rehabilitation and resettlement of ESM and their families.
		Jt. Directors/ Assistant Directors	Administration of various scheme such as Coal Loading & transportation, Tipper Attachment, Oil Product Agency, Mother Dairy & Safal Retail Outlet, Gopaljee Dairy & Gopaljee Farm Fresh Retail Outlet, Sponsorship for Company Owned Company Operated (COCO), Management of CNG Station, Allotment of Army Surplus Class 'V'-B Vehicle for providing Self Employment opportunity to ESM. Attending Court Cases.
3.	Entrepreneurship & Loans (E&L)	Director	This Dte is primarily responsible to guide and facilitate the ESM for Entrepreneurship in Agriculture, Industry and Service sector. The ESM are encouraged to set up their own private business venture with the help of soft loan available under schemes such as SEMFEX-II and SEMFEX-III.
4.	Training	Director	Responsible to DGR on all aspects of resettlement training in respect of Officers, PBOR and ESM presiding over Board of Officers meeting for selection of institutes conducting resettlement training/courses. Monitor the allocation of budget and expenditure of this Dte.
		Jt. Director/ Deputy Director	To plan, monitor and billing of courses for serving and retired officers of Armed Forces, PBOR and ESM invite proposal from institutions, scrutinize the proposals and prepare short list. Select the institute on the basis of course contents, fees offered, infrastructure, location etc. Monitor the billing of courses.
5.	Statistics and Records	Director	Compiles data on Ex-servicemen (ESM), widows of ESM by Census of Ex-servicemen/widows registered through Zila Sainik Boards (ZSBs) based on data furnished by 32 Rajya Sainik Boards (RSBs). Compile data on annual retirement/wastage data of officers and JCOs/OR and equivalent in Army, Navy and Air Force have also been maintained half-yearly i.e. Jan-Jun and Jul-Dec on the basis of data received from Head Qtrs of Army, Navy and Air Force.
		Assistant Director	Liaison with Director and the Dte for smooth functioning of this Dte.
6.	Publicity	Director	Projects the policies of DGR regarding resettlement and welfare of ESM, widows and their dependents. Updating printed publicity materials including pamphlet, booklets, folders, posters etc. Brings out periodical journal/DGR news flier organizing information center/stalls at various exhibition like 'AERO INDIA' and 'DEFEXPO' to publicity the Human Resources Potential of ESM. Organizing programmes through Doordarshan Kendra and All India Radio to create public awareness about ESM and DGR related rehabilitation/Schemes. Implementation of official language policy issued by Deptt. of official Languages.
		Assistant	Liaison with Director and the Dte for smooth functioning of this

		Director	Dte.
7	Reservation Monitoring Cell (RMC)	Director	Cabinet Secretariat has mandated Deptt of Ex-Servicemen Welfare (DESW) to collect and compile data in r/o implementation of reservation policy for ESM in Central Govt Ministries/ Deptts, PSU Banks, PSUs, Central Para Military Forces and other implementing agencies. With the approval of Competent Authority, DGR has been nominated as Nodal agency on behalf of DESW to collect and compile the required data for facilitating monitoring of implementation of reservation policy for ESM. All Central Govt Ministries/ Deptts, PSU Banks, PSUs, Central Para Military Forces etc and other implementing agencies were requested to furnish data as per prescribed pro-forma half yearly directly to the Nodal Agency i.e. DGR vide MoD letter no. 25(1)/2010/D(Res-1) dated 04 Jun 2014 and 13 Aug 2014 respectively. Accordingly, the data regarding implementation of reservation policy for ESM being received from Ministries/ Deptts., PSU Banks, PSUs, Central Para Military Forces etc is being collected and compiled in the format prescribed by MoD/DESW and Half yearly report is being rendered by DGR to Mod/DESW, DOP&T and Cabinet Secretariat for their information and necessary action.

Section 4(1)(b) (iii): the procedure followed in the decision making process, including channels of supervision and accountability.

DGR is headed by Director General in the rank of Major General in Army and assisted by Principal Director/Director (5) who are in charge of respective Directorates. The cases are generally initiated Director level and the files are processed and submitted to Jt. Director/Director/Principal Director/Directorate General/Joint Secretary/Secretary for decision making process as per the requirement of the cases.

The work allocation information given above under section 4(1)(b)(ii) indicating distribution of work among wings/divisions covers the accountability part in the provision.

Section 4(1)(b) (iv): norms set by it for the discharge of its functions.

The norms set by Govt. of India as a whole are followed.

Section 4(1)(b) (iv): rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

The rules, regulations, instructions, manuals etc. issued by Govt. of India from time to time are followed for discharging its functions.

List of the rules/regulations/instructions/manuals/records held in DGR for discharging its functions :-

S. No.	Rules/Regulations/Instructions/Manuals/Records held in DGR
1	DGR Broacher
2	Pamphlets on DGR Sponsored Schemes
3	Booklet DGR Resettlement Training Programme
4	Approved Guidelines for Security Agencies issued by Department of Ex-Servicemen Welfare
5	Revision of Minimum Wages for one day for Security Guards, Supervisors employed in DGR Sponsored Security Agency time to time consequent to revision of minimum wages by M/o Labour & Employment.
6	Compendium on Reservation, Concessions and Relaxations for Ex-Servicemen in Central Govt Services issued by DOPT
7	Applicability of CCS(RP) Rules, 2008 to persons re-employed in Government service after retirement and whose pay is debitale to Civi Estimates. OM No. 3/19/2009-Estt(Pay II) dated 05 Apr 2010
8	Fixation of Pay of re-employed pensioners - Treatment of Military Service Pay. OM No. 3/19/2009-Estt(Pay II) dated 08 Nov 2010
9	Applicability of CCS(RP) Rules, 2008 to persons re-employed in Government service after retirement and whose pay is debitale to Civi Estimates. OM No 3/13/2008-Estt(Pay II) dated 11 Nov 2008
10	Payment of Dearness Relief to re- employed pensioner: Clarification thereof. Circular No. 179 dated 12 May 2015
11	Applicability of Central Civil Services (Revised Pay) Rules, 2016 to persons re-employed in Government Service after retirement and whose pay is debitale to Civil Estimates OM No. 3/3/2016-Estt(Pay II) dated 01 May 2017
12	Benefit of Reservation to Ex-servicemen, who applies for various examinations / vacancies before joining civil posts/services in the Government job on civil side. OM No. 36034/1/2014-Estt(Res) dated 14 Aug 2014
13	Other Rules/Regulations/ Instructions/ Manuals/ Records are also held in DGR for discharging its functions.

The rules, regulations, Instructions, manuals, etc. issued by Govt. of India from time to time are followed for discharging the functions

Section 4 (1)(b) (vi) : A statement of the categories of documents that are held by it or under its control.

Both Classified and Unclassified Documents relating to the business allocated to DGR as per the Government of India (Allocation of Business Rules), 1961 are held

Section 4 (1)(b) (vii) : particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

DGR is an attached office under the Department of Ex-Servicemen Welfare. It does not directly deal with the members of public in relation to the formulation of its policy or implementation thereof.

Section 4 (1)(b) (viii) : a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

NIL

Section 4 (1)(b) (ix): directory of its officers and employees.

Please visit Contact Us of DGR Website.

Section 4 (1)(b) (x): Monthly remuneration received by Officers and employees.

Officers and employees in DGR are being paid monthly remuneration in their respective Pay Band/ Level after revision of pay scales by 7th Central Pay Commission and other allowances as applicable.

Section 4 (1)(b) (xi): budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

Budget allocations and expenditures (Rs. In lakhs) for the years 2015-16, 2016-17 and 2017-18 is as under:-

	2015-16	2016-17	2017-18 (up to 06 Nov 2017)
Budget Estimates	2157.84	2049.95	2000.00
Expenditure	2121.22	1407.30	477.42

Section 4 (1)(b) (xii): the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes

Not Applicable

Section 4 (1)(b) (xiii): particulars of recipients of concessions, permits or authorizations granted by it

Not Applicable

Section 4 (1)(b) (xiv): details in respect of the information, available to or held by it, reduced in an electronic form

As available on the website of DGR.

Section 4 (1)(b) (xv): the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

Conference room for interaction/meeting/on the spot queries. DGR information brochure/ Resettlement Training Programme etc available to citizens for obtaining information regarding resettlement/training of ESM.