

**DGR GUIDELINES FOR ALLOTMENT OF ELIGIBILITY CERTIFICATE FOR
ALLOTMENT OF LPG DEALERSHIP/DISTRIBUTORSHIP FOR SHEHERI VITRAK,
RURBAN VITRAK, GRAMIN VITRAK AND DURGAM KSHETRIYA VITRAK TYPE OF
DISTRIBUTORSHIP ADVERTISED UNDER 'GOVERNMENT PERSONNEL (GP)'
QUOTA**

1. **Salient Features.** The Ministry of Petroleum and Natural Gas has reserved locations for allotment of LPG Dealership/Distributorship under 'Government Personnel (GP)' category. 'GP' category includes Central/State Govt, Central/State Govt PSU employees, Central Para Military Forces/Special Forces and **Defence Personnel**. Selection of a Distributor/Dealer is done through draw of lots of all eligible applicants. **These Unified Guidelines are applicable for appointment of LPG Distributorship for locations advertised with effect from July 2016.**

2. **Eligibility Criteria.** Following ESM/Widows/Dependents of Army/Navy/Air Force are eligible under the scheme:-

- (a) Widows/dependents of those who died in war.
- (b) War disabled/disabled ESM due to attributable or aggravated causes to Military Service.
- (c) Widows/dependents of those who died in harness due to attributable or aggravated causes to Military Service.
- (d) Disabled in peace due to attributable or aggravated causes to Military Service.
- (e) Ex-servicemen.

3. **Issue of Eligibility Certificate.** Once Oil Company takes out an advertisement in the Newspapers for a particular location reserved under 'GP' Category, the eligible ESM/Widows/Dependent are required to approach DGR for issue of Eligibility Certificate with specified set of documents. As per the new guidelines, the eligible ESM/Widow/Dependent should apply directly to the concerned Oil Company and should submit the application within a stipulated time frame as given in the newspaper advertisement. Concurrently, the eligible ESM/Widow/Dependent should apply to DGR either through ZSB/RSZ/DRZ or directly submit application to DGR to obtain Eligibility Certificate from DGR. This certificate in original is required to be submitted to the concerned Oil Company at the time of verification. If the desirous eligible ESM/Widow/Dependent has time, it is preferable that he/she should obtain 'Eligibility Certificate' from DGR and submit the same along with the application within the stipulated time period. Short - listing, Interview, Selection and issue of Letter of Intent for a particular

Distributorship/Dealership is the prerogative of Oil Company. Selection of a Distributor/Dealer is done through draw of lots of all eligible applicants.

4. For further details including the minimum education qualification etc, all applicants are advised to go through Official Website of the concerned Oil Company viz www.bharatpetroleum.com, www.hindustanpetroleum.com, www.iocl.com etc and ensure all relevant clauses are implemented.

5. **Procedure.** While applying for Eligibility Certificate from DGR, an applicant is required to submit following documents (as applicable) duly attested by Zila Sainik Board / Notary.

(a) **In case of ESM** : Copies of the following documents duly attested by Notary/ ZSB / RSB will be attached:

- (i) Initial PPO and corrigendum if applicable in respect of ESM.
- (ii) Discharge book / Retirement orders in respect of ESM.
- (iii) Copy of ESM Identity Card.
- (iv) Affidavit as per format duly notarized.
- (v) 02 Passport size photograph of applicant.
- (vi) Newspaper cutting showing date of advertisement and location reserved under 'CC1' or 'GP' Category as applicable. If date of application has elapsed, then receipt of the copy of application is required to be submitted.
- (vii) Disability Certificate attributable/aggravated to Military Service.
- (viii) Requisite Education Certificate as specified for the Scheme (Matric Marksheet & Pass Certificate from a recognized board is mandatory) .
- (ix) Proof of Gallantry Award, if any.
- (x) Copy of Aadhar Card.
- (xi) Requisite Caste Certificate for OBC(GP) and SC/ST(GP) category.

(b) **In Case of Widow and Dependents** : Copies of the following documents duly attested by Notary/ ZSB / RSB will be attached :-

- (i) Death certificate along with proof of death of defence personnel being attributable to or aggravated by Military Service.

- (ii) Initial PPO and corrigendum if applicable in respect of Widow.
- (iii) Proof of Gallantry Award, if any.
- (iv) Copy of Widow / Dependent Identity Card.
- (v) Proof of date of birth in respect of widow / dependent as case may be.
- (vi) Requisite Education Certificate as specified for the Scheme (Matric Marksheet & Pass Certificate from a recognized board is mandatory).
- (vii) Affidavit as per format duly notarized.
- (viii) Relinquishment deed as per format duly notarized.
- (ix) Passport size photograph of applicant.
- (x) Newspaper cutting showing date of advertisement and location reserved under 'GP' category as applicable. If date of application has elapsed, then receipt of the copy of application is required to be submitted.
- (xi) Copy of Aadhar Card.
- (xii) Requisite Caste Certificate for OBC(GP) and SC/ST(GP) category.

6. The applicant can obtain eligibility certificates from DGR by following means: -

- (a) Applying through concerned ZSBs/DRZ.
- (b) Directly by post.