



(TO BE SUBMITTED IN DUPLICATE WITH FILE COVER)

REGISTRATION AND EMPANELMENT (OFFICERS)  
(FOR EMPLOYMENT ASSISTANCE, SECURITY AGENCY, CNG, COAL TRANSPORTATION)

RETIRED/ RELEASED DEFENCE SERVICE OFFICERS

(FOR OFFICE USE ONLY)

Please paste your recent passport size photo in civil dress (Self attested)

DGR Regn No.

Date of Regn (DD/MM/YY)

Date of Renewal (For Emp only)

1. Personal No

2. Rank \_\_\_\_\_

3. Name \_\_\_\_\_

4. Service/Corps/Regt Code   (First Name)   (Middle Name)   (Last Name)

5. Category : SC/ST/OBC/Gen \_\_\_\_\_

6. Scheme Opted Code No (See Reverse)

7. Aadhar Card No. \_\_\_\_\_ 8. ESM I Card No. \_\_\_\_\_ 9. PAN No. \_\_\_\_\_

10. DOB       | (DD/MM/YY) (ESM I Card issued by ZSB)

11. Date of Commission     (DD/MM/YY)

12. Date of Retirement     (DD/MM/YY)

13. Re-employed upto     (DD/MM/YY)

14. Reason for retirement \_\_\_\_\_

15. PPO No. \_\_\_\_\_

16. Med Category: \_\_\_\_\_ Percentage disability & Attributability : \_\_\_\_\_ (Attach copy of authority)

17. Contact Address (Date Upto.....) \_\_\_\_\_ Pin Code \_\_\_\_\_

Tele No.: \_\_\_\_\_ Mob No. : \_\_\_\_\_ Fax: \_\_\_\_\_

18. Permanent Home Address \_\_\_\_\_ Pin Code \_\_\_\_\_ E-Mail ID : \_\_\_\_\_

Tele No. : \_\_\_\_\_ Mob No. : \_\_\_\_\_ Fax : \_\_\_\_\_

19. State Preference:

(a) Security Agency \_\_\_\_\_ (Only One State).

(b) Gen Employment (i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_ (iv) \_\_\_\_\_

(c) CNG Scheme \_\_\_\_\_ (Any one of the State of (i) Delhi/ NCR or (ii) Pune)

20. As per your assessment, your job suitability (as per 'CODE' indicated on reverse), it is not essential to fill up all the option

21. Details of Disciplinary Award/ Court Sentences/Criminal Court Case if any \_\_\_\_\_

22. Retirement / Release Order No. \_\_\_\_\_ date \_\_\_\_\_ Serial No. \_\_\_\_\_

23. Have you undergone DGR Sponsored 24 Weeks Management Course Yes/No (if yes, give details)

Course SI No. \_\_\_\_\_ Training Institute \_\_\_\_\_ Course duration: From \_\_\_\_\_ To \_\_\_\_\_

24. Qualifications:

Important Civil/ Mil / Technical:

Examination	Year	Institution	Subject	Percentage of marks/ Grade

25. It is certified that I am an ESM and have not availed any resettlement benefits like Security Agency/ Coal Transportation/ CNG/ COCO/ Employment at Rajya Sainik Board/ Zilla Sainik Board etc through DGR earlier. It is further certified that the above information provided by me are correct to the best of my knowledge. Any false information or suppression of information on the day of signing will make the registration invalid including liable for subsequent dis-empament/penal action.

Station: \_\_\_\_\_ Date: \_\_\_\_\_ Signature of Officer \_\_\_\_\_



**DOCUMENTS TO BE ATTACHED FOR REGISTRATION OF ALL SCHEMES**

- (a) Photocopy of Initial PPO / Gratuity order in case of Short Service Commissioned Officer.
- (b) Photocopy of Ex-Serviceman I-Card (Issued by RSB/ZSB).
- (c) Photocopy of proof of address.
- (d) Photocopy of PAN Card
- (e) Photocopy of Retirement / Release Order from active service.
- (f) Photocopy of Aadhaar Card
- (g) Photocopy of latest Income Tax Return (ITR-V)
- (h) Photocopy of CV and also a CD of CV (file size not more than 1 MB) (Only for Gen Emp Scheme)
- (i) Additional three photos (Only for Security Agency Scheme)

**INSTRUCTIONS FOR REGISTRATION**

- (a) ESM (O) should submit DGR Registration for only one scheme.
- (b) Registration should be done within five years from the date of retirement from active service.
- (c) Attach legible copies of documents and should be self attested.
- (d) In case of change of address or Tele No. please intimate to this Office on occurrence.
- (e) CNG Scheme is currently available at Delhi/ NCR and Pune. ESM Officer is requested to select any one of the State.
- (f) For Change of Schemes, ESM Officers should again submit Application for DGR registration in duplicate with documents after getting clearance from existing schemes. This benefit is available to ESM (O) for only one time.
- (g) Unemployment status undertaking should be submitted by ESM (O) for all schemes at the time of signing contract/ availing benefit of schemes

**Check List of Documents**

S.No.	Item	To be completed by applicant
1	Whether Application Form submitted in prescribed format.	Yes/No
2	Whether copy of PPO /Gratuity order issued by PCDA(P), Allahabad enclosed	Yes/No
3	Whether copy of Retirement/Release Order enclosed	Yes/No
4	Whether copy of Ex-Servicemen Identity Card issued by Zilla Sainik Board/ Rajya Sainik Board enclosed	Yes/No
5	Whether copy of Pan Card enclosed.	Yes/No
6	Latest Income Tax Return (ITR-V) enclosed.	Yes/No
7	Whether one of the following documents submitted as Proof of Address : (a) Copy of Passport (b) Copy of Voters Identity Card. (c) Copy of Landline telephone/Electricity/Gas Connection Bills (d) Copy of Ration Card. (e) Copy of valid Driving License. (f) Copy of UID Card.	Yes/No
8	Three colour passport size photographs (with 80% face) of applicant in civil dress duly self attested (for Security Agency only).	Yes/No
9	Whether one hard copy and one soft copy of CV (file size not more than 1 MB) enclosed. (for General Employment only)	Yes/No